

Guidance notes for proposing a new scope of practice to the RCT Management Board

For individuals or for IPEM Task and Finish (T&F) Groups wishing to propose a new Scope of Practice for consideration by the RCT Management Board leading to approval, the following guidance notes give a brief outline of what is required.

Individuals and T&F Groups must submit their proposal with an overview making a case for why a particular profession needs a registration home with the RCT (i.e. the profession does not already have a home; for public protection; it may have developed over time into a profession in its own right from part of an existing one; or it is an emerging profession looking to develop registration).

The proposal should detail what specific job roles are included in the profession.

The proposal should include information on academic and training qualifications that are in place or advise if they need to be developed.

Professional body input will be required as part of the development process. This could be from one of the three bodies who administer the RCT: IPEM, ART or IHEEM and their relevant Special Interest Group (SIG) or Technical Platform. However, it could also be from an entirely different professional body. The body which will be involved in the development will need to be identified and contacted prior to submission to seek confirmation of their willingness to be involved.

The proposal should include information on how the new Scope of Practice will be assessed – specifically, who will assess the equivalence applications. This would need to be experienced individuals working in the field.

Proposals should be submitted, in the first instance, to the Membership and Training Manager at IPEM for discussion at the next available RCT Management Board meeting (held three times a year in October, February and June).