

Summary of CPD Activity

Name:	██████████	Year:	██████
Role summary	To act as a specialist registered Chief Technologist in providing a range of high quality specialist routine and non-routine technical nuclear medicine service to meet the needs of the Trust.		

Date	Description	Type of activity	Benefits to self /own practice	Benefits / Impact to service	Supporting Evidence	Time (hours)
Jan 2016	Performed staff appraisals for all (9) staff	Work-based learning	Keeping up my skills with conducting the new ways of appraisals for all staff that I line manage using the Trust's new appraisal system. Ensuring I am performing well within my role as a line manager providing guidance to my staff for their professional development and thereby developing in my role.	Meeting Trust KSF criteria for the post that I am working	Appraisal documents Emails sent to Members regarding apt. for appraisals.	18
13/01/2016	Attended the E-pay manager training	Work-based learning	Provides me with a working knowledge of the trust e-pay system, enabling me to enter staff absences and extra hours on the system for payroll.	Ability to support staff and the trust in delivering an effective and efficient service and ensuring that staffing levels are portrayed in the Trust payroll system	Trust notes for use of the system	2
03/02/2017	Attended the departmental Isostock meeting	Professional Activity	Interesting and useful discussion, highly relevant to current and possible future demand of isotope inventory and administration database.	The service will benefit when we use this database software correctly for our radioisotope inventory and administration.	Emailed minutes	1
04/02/17	Attended the MMH Imaging management team meeting	Work-based learning	The team comprises of all modality leads discussing issues	Trust meeting to establish links between all imaging modalities	Agenda/minutes of meeting with	2

			within each modality. This helps me to understand the day-to-day issues within other modalities and gives an outline of ways of working in other imaging department thereby being involved in a wider aspect of the Trust.		quorum and notes from the meeting.	
08/03/2017	Read an article on the evaluation of neuroendocrine tumours with 99mTc-EDDA/HYNIC TOC	Self-directed learning	Gave me an insight into the benefits/risks of using Tc agent instead of the In 111 octreotide in the evaluation of NET.	Help in the better management of patients with NET as well as implementation of the new agent within the Nuclear Medicine department.	.pdf copy of paper in CPD folder	1
17/04/2016	Attended the spring BNMS conference	Professional Activity	Keep abreast of changes in current legislation and practices thereby ensuring up to date knowledge in Nuclear Medicine.	Ensure professional and regulatory compliance. To keep abreast of national developments	Certificate	3days
23/05/2016	Attended the infection Prevention Control Level 2	Formal / Educational	Mandatory E-learning on Infection Prevent Control assisting in maintaining zero tolerance to avoidable health care associated infections and challenging poor or unsafe practice when observed.	To improve cleanliness and compliance with infection control measures within the Trust guidelines	Mandatory training record	1
25/05/2016	Completed the Information Governance e-learning	Formal / Educational	Refreshed own knowledge of information governance and gained additional information on Caldicott principles.	Ensure Data Protection, confidentiality, Freedom of Information, good record keeping and information.	Mandatory training record	1
28/06/2016	Conducted technologist staff meeting	Work-based learning	Sharing of knowledge and practice by sharing views and expressing concerns raised by other staff groups to team members and generating positive outcomes from the meeting.	Ability to support technologist staff in delivering an effective and efficient service.	Minutes of the meeting	45 mins
06/06/2016	Attended the HR & Employment Law workshop	Other	To familiarise myself to staff HR Law and policies including working time directives as well as go through the complete life-cycle from pre-recruitment to termination covering key employment legislation affecting the employer-employee relationship.	Ensuring the smooth journey of a new member of staff and ensuring policies are adhered to in the process of line management.	Study Material	3
22/06/2016	Performed the Staff H&S Stress Risk	Work-based	Identifying and risk assessing stress levels within the different staff groups	Ensuring compliance with the Health and Safety directives within the Trust	Qpulse MMH-NM-	2

	assessment	learning	and updating them in the departmental H&S folder.		Risk Assessment-002- Rev 2	
21/07/2016	Attended the Basic Life Support practical training after doing the theory session for the same online.	Formal / Educational	Updating and refreshing knowledge of all collapsed patients and being fully equipped to assist team members with a collapsed patient.	Meeting Trust KPI	Mandatory training record	30 mins
28/07/2016	Attended a departmental fire training	Formal / Educational	To become familiar with my duties and responsibilities as a department manager and ensure that the fire management policies and protocols comply fully with both the requirements of law and NHS Firecode Documents	Statutory training to be completed on a 2 yearly basis to meet Trust KPI.	Mandatory training record	2
03/08/2016	Write imaging protocol for tracer imaging post I-131 ablation therapy	Professional Activity	Gave me the confidence and the insight into framing easy to understand protocols to include CT parameters for the consultants to gain useful information from the scans performed by my staff.	Up to date protocol available to support staff to reflect current work practices for better imaging outcomes.	Qpulse- MMH-NM-Imaging-Protocol-Discovery-Therapy-005- version 1	2
22/08/2016	Attended the Risk Assure training	Other	Accessing and updating risks on the new Trust system. Using the risk rating guidance to raise risks correctly within the department and within the directorate.	Ensuring all departmental risks are identified, raised and updated in a timely and efficient way.	Study Material; Certificate in my personal folder	2
07/09/2016	Drafted the I-123 neck imaging protocol	Professional Activity	Gain in-depth knowledge into the common indication for the scan and be able to frame an easy to understand protocol for newer and junior members of staff	Up to date protocol available to support staff to reflect current work practices for better imaging outcomes.	Qpulse- MMH-NM-Imaging-Protocol-Discovery-Endocrine-002-version 1	1
28/09/2016	Read paper on Role of 99mTc-DPD Scintigraphy in Diagnosis and Prognosis of Hereditary Transthyretin-Related Cardiac Amyloidosis	Self-directed learning	Understood the background behind performing these scans and then this assisted me in drafting a new imaging protocol for Tc-99m DPD imaging.	Participated in the implementation of the new Tc-99m DPD imaging within our department	.pdf copy of paper in CPD folder	1
25/10/2016	Participated in the Radiation Legislation Update training in the Trust	Professional Activity	Refresh IRR / IR(ME)R knowledge, and learnt of published examples of prosecutions.	Trust mandatory requirement with regards to regular IR(ME)R training completed	Certificate	2

17/11/2016	Attended the PREVENT training	Formal / Educational	Raised my awareness to the Prevent strategy amongst healthcare workers and having a better understanding of safeguarding issues with regards to counter terrorism and process of raising concerns It also guided me how to respond to the ideological challenge of terrorism and the threat from those who promote it.	To meet contractual obligations in relation to safeguarding as set out in the NHS Standard Contract	Mandatory training record	2
28/11/2016	Reviewed and revised the Nuclear medicine Business continuity plan	Work-based learning	Gave me the insight for forward planning to deal with emergency situations within the department.	To prepare the department to manage and recover from service disruptions.	Qpulse- BC-MMH-NM-001	2
01/12/2016	Read paper on SPECT/CT and sentinel node lymphoscintigraphy	Self-directed learning	Gained additional knowledge and understanding on the benefits of hybrid imaging in Sentinel Node localisation.	Enabled me to perform scans in my role as a NM technologist with a better understanding of hybrid imaging and thereby share the knowledge with my staff as well.	.pdf copy of paper in CPD folder	1
08/12/2016	Attended the major incident and emergency planning training	Other	Gave me the skills to undertake a new Business Impact Assessment and review our current emergency plan.	Enabled me to review our current departmental plan and make required changes to reflect changes to practice and support my staff for unprecedented eventualities.	Email invite for the training and training documents	3
30/12/2016	Attended the safeguarding Adults level 2 training	Formal / Educational	Provided me the skills and professional and organisational responsibility for safeguarding adults, able to act on concerns and to work within an inter- or multi-agency context.	Ensure clear understanding of our responsibilities towards vulnerable adults	Certificate	1